



# ALABAMA HISTORICAL COMMISSION

*The State Historic Preservation Office*

468 S. Perry Street  
Montgomery, Alabama 36130-0900  
Voice: (334)242-3184  
Fax: (334)262-1083  
[www.preserveala.org](http://www.preserveala.org)

## Historical Cemetery Marker & Plaque Program

### PURPOSE

The Alabama Historical Commission (AHC) historical cemetery markers and plaques inform the public about significant historic cemeteries in Alabama.

### HISTORICAL MARKERS

Sewah Studios in Marietta, Ohio manufactures all AHC markers and plaques in the Georgia Pattern. Historical markers are available in two sizes, small (24" h x 30" w) or large (30" h x 42" w) and come standard with a 7' post (a 10' post is available for an extra charge of \$25). The state cemetery seal is used as the emblem in the crest. The person ordering the marker is responsible for sending payment directly to Sewah Studios upon invoice. The AHC Cemetery Program Coordinator must authorize Sewah Studios to manufacture each marker. The current price for a marker ranges from \$1230 to over \$2200 depending on the size of the marker and the amount of text. The price includes delivery.

### PLAQUES

A mountable plaque is also available for purchase. The plaque measures 16" h x 16.5" w and also features the state cemetery seal as the emblem in the crest. Four text options are available and the cost is \$395, which includes mounting hardware and delivery.

### FUNDING

No state funds are available for markers or plaques. Individuals and organizations must raise the funds to purchase a marker or plaque.

### ELIGIBLE CEMETERIES

To purchase an AHC historical cemetery marker or plaque, the cemetery has to be listed on one of the following: the Alabama Historic Cemetery Register, the National Register of Historic Places, or the Alabama Register of Landmarks and Heritage. It will also be eligible if the cemetery is listed as a contributing resource in a listed National Register or Alabama Register Historic District.

### RESTRICTIONS ON MARKER TEXT

The marker text should focus on the history of the cemetery and if possible, include historical information about the people buried there and information about the community in which the cemetery exists. The names of living persons of less than national significance will not be considered for inclusion in marker narratives. The names of the people or the organization that are erecting the marker will be allowed on the sponsor line at the bottom of the marker/plaque.

### PROCEDURES FOR SECURING A MARKER or PLAQUE

1. An application must be completed and submitted to the AHC Cemetery Program Coordinator. An acceptable reference must be given for all statements to be included on a marker. Photocopies of unpublished sources should be submitted.
2. While the AHC is the final editor of marker texts, the applicant must verify the final text before the AHC sends it to Sewah Studios.
3. Once the marker text is finalized by the AHC and verified by the applicant, the AHC sends an authorization letter to Sewah Studios who then manufactures the marker. Sewah Studios begins to process the order as soon as it is received. A cost estimate is available upon request, but is not automatic. An invoice is sent to the billing address when Sewah Studios ships the marker or plaque.



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### ERECTION

The erection of markers is the responsibility of the applicant.

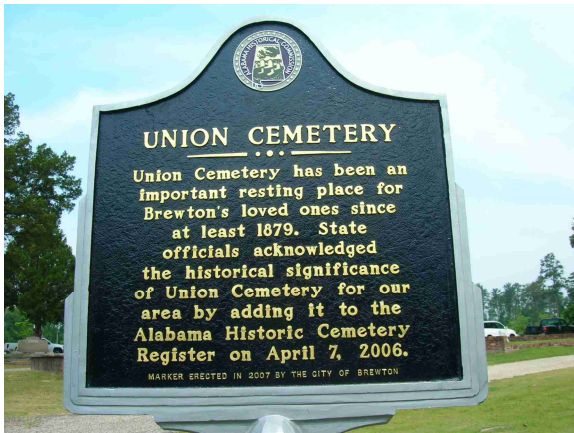
### DEDICATION

The dedication of the marker is left entirely to the group who ordered the marker. If time and funding permits, a staff member of the Alabama Historical Commission can attend the ceremony if requested.

### MAINTENANCE

All future maintenance of historical markers is the sole responsibility of the applicant.

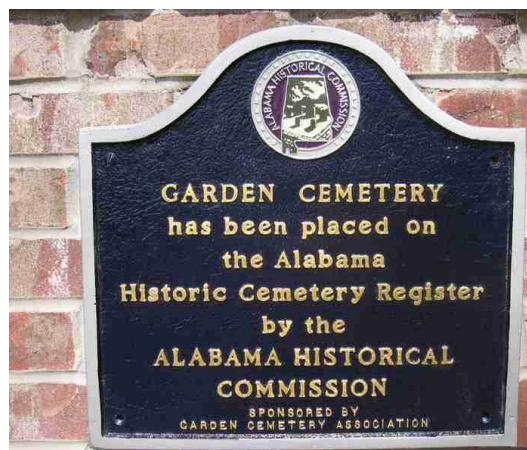
### Examples of AHC Cemetery Markers and Plaques



Historical Marker (Small 24"h x 30"w)



Historical Marker (Large 30"h x 42"w)



Plaque (16.5"h x 16"w)

**Additional Questions?** Contact Lee Anne Wofford, Cemetery Program Coordinator, at (334) 230-2659 or [leeanne.wofford@preserveala.org](mailto:leeanne.wofford@preserveala.org).



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## Historical Markers Pricing Guide (effective June 1, 2008)

(Sewah Studios determines the price, not the Alabama Historical Commission)

Text Size	Large 30''h x 42''w	Small 24''h x 30''
5/8'' (same text on both sides)	\$1930	\$1380
5/8'' (different text on each side)	\$2220	\$1550
1'' (same text on both sides)	\$1740	\$1260
1'' (different text on each side)	\$2000	\$1410
1 1/2'' (same text on both sides)	\$1700	\$1240
1 1/2'' (different text on each side)	\$1930	\$1360
2'' (same text on both sides)	\$1650	\$1230
2'' (different text on each side)	\$1870	\$1310

All Prices includes gold leaf lettering, shipping and a 7' post. Add \$25 for a 10' post.

## Lettering Guide

Text Size	Large 30''h x 42'' w	Small 24''h x 30''w
5/8''	20 lines per side 62 letters/spaces per line	16 lines per side 43 letters/spaces per line
1''	16 lines per side 43 letters/spaces per line	11 lines per side 29 letters/spaces per line
1 1/2''	11 lines per side 31 letters/spaces per line	9 lines per side 22 letters/spaces per line
2''	8 lines per side 25 letters/spaces per line	7 lines per side 17 letters/spaces per line

## CEMETERY PLAQUES

A cemetery plaque is available for \$395 (includes mounting hardware & delivery). The following text options are available for cemetery plaques.

#1 This cemetery has been placed on the Alabama Historic Cemetery Register by the Alabama Historical Commission.

#2 This cemetery has been placed on the Alabama Historic Cemetery Register by the Alabama Historical Commission. Sponsored by name of person(s) or group.

#3 Name of Cemetery has been placed on the Alabama Historic Cemetery Register by the Alabama Historical Commission.

#4 Name of Cemetery has been placed on the Alabama Historic Cemetery Register by the Alabama Historical Commission. Sponsored by name of person(s) or group.

## Other Services Available from Sewah Studios

**Refurbishment** (minor repair and paint refinish to like new condition)

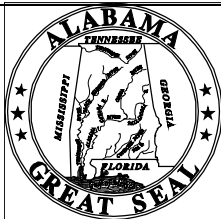
\$600 (one way shipping included)

\$750 (round trip shipping)

**Replacement Posts**

7'.....\$325

10'.....\$350



## ALABAMA HISTORICAL COMMISSION Historical Marker & Plaque Application

CEMETERY NAME

ADDRESS OR LOCATION OF CEMETERY

COUNTY

CONTACT PERSON NAME

TELEPHONE

EMAIL

FAX

MAILING ADDRESS

CITY AND STATE

ZIP

### HISTORIC REGISTER INFORMATION

Indicate which historic register the cemetery is listed on.

NOTE: A cemetery must be listed individually or as a contributing resource in a historic district to purchase a historical marker or plaque with the state cemetery seal.

☐ Alabama Historic Cemetery Register

Date of Listing:

☐ Alabama Register of Landmarks & Heritage

Date of Listing:

☐ National Register of Historic Places

Date of Listing:

☐ Unknown

### HISTORICAL MARKER SECTION

\*\*(To order a plaque, leave this section blank and skip to next page)\*\*

Size of Marker Requested (Height by Width):

☐ Small: 24" x 30" OR ☐ Large: 30" x 42"

Size of Lettering: ☐ 5/8" ☐ 1" ☐ 1 1/2" ☐ 2"

Size of Post Requested: ☐ 7' or ☐ 10' (add \$25 additional charge)

Proposed Marker Narrative: (use additional sheets if necessary)

**Location of Marker:** (Provide a written description of where the marker will be erected and include a sketch map showing roads, sidewalks, and other identifiable landmarks on the site. Use additional sheets if necessary).

# Alabama Historical Commission Historical Marker & Plaque Application

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## PLAQUE SECTION

Choose from the text options below

☐ #1

This cemetery has been placed on the Alabama Historic Cemetery Register by the Alabama Historical Commission

☐ #2

This cemetery has been placed on the Alabama Historic Cemetery Register by the Alabama Historical Commission

Sponsored by [NAME OF PERSON/GROUP] **Please write person/group here:**

☐ #3

[NAME OF CEMETERY] has been placed on the Alabama Historic Cemetery Register by the Alabama Historical Commission

☐ #4

[NAME OF CEMETERY] has been placed on the Alabama Historic Cemetery Register by the Alabama Historical Commission

Sponsored by [NAME OF PERSON/GROUP] **Please write person/group here:**

Indicate the material on which the plaque will be mounted: ☐ Wood; ☐ Brick; ☐ Concrete; ☐ Other

## BILLING INFORMATION

A sponsoring individual or organization is required to pay Sewah Studios upon invoice. Do not send money to the AHC.

NAME

TELEPHONE

EMAIL

FAX

MAILING ADDRESS

CITY AND STATE

ZIP

## SHIPPING

For historical markers, prepaid delivery service is curbside delivery to a commercial delivery address. Add \$75 for shipping to a residential address. Plaques can be delivered to a residential or commercial delivery address by UPS (no extra charge for residential address). Contact Sewah Studios at (888)557-3924 for specific shipping questions.

SHIP TO THE ATTENTION OF

TELEPHONE

COMPANY NAME

STREET ADDRESS (NO P.O. BOXES)

CITY AND STATE

ZIP

EMAIL

FAX

## APPROVAL OF PROPERTY OWNER(S)

It is the responsibility of the applicant requesting the marker or plaque to secure approval of the property owner, whether it is privately or publicly (city, county, state or federal governments or right-of-way) owned. Property owner or designated official's signature(s) must appear below.

We request that the Alabama Historical Commission approve this Historical Cemetery Marker or Plaque.

Sponsoring Organization

Property Owner or Authorized Officer (Please print)

Signature of Official of Sponsoring Organization

Signature of Property Owner or Authorized Officer

Date

Date

**Return this Form and Any Attachments to:**  
**Alabama Historical Commission**  
**Attn: Lee Anne Wofford**  
**468 S. Perry Street**  
**Montgomery, Alabama 36130-0900**